

Upcoming Events!

IN-N-OUT FUNDRAISER

10/12 | 11:30AM-1:00PM | Courtyard

Food truck fundraiser, in support of Futures Academy ASB! Click <u>here</u> for more details!

FREE POOL LESSONS

10/22 | 11:00AM-1:00PM | Clubhouse

Professional Pool Player and Instructor Calvin Coker will be onsite provide free pool lessons for all skill levels!

CITY OF HOPE FUNDRAISER

10/22 | Time TBD | Lobby

Deck out in ALL PINK, as we raise awareness for breast cancer and financial support to find a cure. <u>Click here</u> to give online!

PUMPKIN CARVING CONTEST

10/29 | Time TBD | Lobby

it's almost time for our annual Airport Tower Pumpkin Carving Contest! More details to be released soon!

FLU SHOTS

11/04 | 1:00PM-3:00PM | Conference Cetner

Airport Tower is partnering with Central Health Systems to provide on site flu shots! Click <u>here</u> for more information!

BLOOD DRIVE

11/10 | 8:00AM-5:00PM | Hub Conference Room

Airport Tower is partnering with the Red Cross! Click <u>here</u> to register for a donation slot and help save lives!

FESTIVE FRIDAYS

Fridays in December | Time and Location Will Vary

We're bringing the holiday spirit to Airport Tower, with a special treat each week! Stay tuned for more info!











Mid you know?

Airport Tower has it's own <u>website</u>, full of great resources for current and future tenants!

Click the "Tenant Information" tab to view historical newsletters, the property calendar, and the most up-to date forms, such as the Hub waivers, overnight parking form, and access card request form!

Reservation requests for the Hub Conference Center can also be made via the website! Simply click the "Tenant Log-In" tab, type in your access credentials, and select "Amenity Reservations" to enter your requested reservation information and view available dates and times!

If you have any questions, please contact the Management Office!



BREAST CANCER RESEARCH FUNDRAISER

TREAT IT DEFEAT IT Suopport Cancer Awareness

All donations will be sent to City of Hope, a local leader in breast cancer research and treatment.



Additional ways to support:

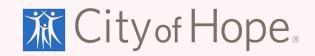
*Pink Ribbon Wall of Money Station in building lobby from 10/15-10/31

*On October 22 we will wear **pink**, raise money and make life-saving research ... Stop by the pink table in the building lobby between 8-9 am or 12-1 pm to purchase a \$1 Ribbon or \$5 swag bag.

Swag bag purchases will include a chance to win an Echo Dot!







Special REMINDERS

With the holiday season just around the corner, we understand that many tenants will soon be decorating their offices in fall and winter style! As you prepare your decorations, we ask that you please adhere to the following guidelines, so as to ensure the safety of all tenants and guests:

- No open flames (lanterns, candles, etc.)
- Only fire-resistant or flame retardant trees and decorations may be used; live trees are prohibited
- Refrain from the use of smoke machines on the property
- Decorations on doors and windows facing common corridors are not permitted

We thank you for your cooperation with these guidelines and wish you all the greatest joy this holiday season!

MANAGEMENT OFFICE

Suite 400 949.460.5380





After Hours Emergency Service 949 580 2053

BUILDING SECURITY

949.254.7808





PARKING SERVICES

949.833.0793

SERVICE REQUESTS

<u>www.airport-tower.com</u> <u>Select "Tenant Log In"</u>





AIRPORT TOWER CAFE

949.299.2382 https://www.atcirvine.com

CAR WASH

Polish Pros 714.487.2480





MANAGEMENT & OPERATIONS TEAM

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Carmen Ogle

DAYPORTER

Suites Available

Airport Tower has office space available ranging from a 436 SF Executive Suite to a Full Floor totaling 14,551 SF For more information please give our office a call at (949) 460-5380 or visit us in Suite 400